

Palomar RC Flyers, Incorporated

By-Laws

February 2010

I – Membership

A. Members must meet the following qualifications:

1. Posses a valid license from the Academy of Model Aeronautics (AMA).
2. Posses a valid FCC license if operating radio equipment on amateur frequencies (Ham).
3. Agree to read, understand and obey the flying site rules.
4. Pay applicable dues, fees and insurance, as outlined in the club membership application form. All such fees are established by a two-thirds vote of those present and voting at a regular monthly meeting.

B. There is a ninety (90) day probation period for all new and reinstated members. Any member found in violation of the club Constitution, By-Laws or Standing Rules may be subject to disciplinary actions or revocation of their membership in the Palomar RC Flyers, Inc. as directed by the Board of Directors.

II – Officers and Duties

A. The duties of each officer shall be as follows:

1. President

The president shall conduct the meetings of the club and be responsible for the organization and conduct of all club business and activities. The president shall be an ex-officio member of all committees.

2. Vice President

The vice president shall assist the president, and act in place of the president in case of his/her absence.

3. Secretary

The secretary shall keep minutes of all club meetings (Board and General) and present these minutes for approval, record all motions and votes, maintain an accurate copy of the Constitution, By-Laws and Standing Rules and keep all official documents and correspondence in order.

4. Treasurer

The treasurer shall prepare a monthly financial report to be presented at the regular monthly meeting and an annual financial report to be presented at the annual meeting. The treasurer shall receive and bank all monies collected, pay bills and disburse monies as required.

5. Membership Chairman

The membership chairman shall process applications for membership, keep a database of record, verify AMA membership and print membership cards.

III. Board of Directors and Duties

A. Board of Directors

1. The duties and responsibilities of the Board of Directors shall be as follows:
 - a. Serve as the policy making body of the club.
 - b. Serve as the grievance and arbitration committee making decisions when/if problems arise. The Board may impose disciplinary actions including suspension or revocation/reinstatement of membership. Such decisions may be appealed to the general membership at a regular monthly meeting where a majority of those present and voting shall be required to reverse the decision of the Board. The Board Chairman shall be notified in writing of the intention to appeal the decision. Such notification is to be made within 30 days after the decision of the Board.
 - c. Secure a meeting place for monthly, annual and board meetings.
 - d. Secure flying sites and maintain them in good condition.

IV. Committees and Duties

A. The Board shall establish the following committees:

1. Safety Committee – shall be responsible for the maintenance of a safe flying environment. This committee shall consist of the Flight Instructors and Safety Officers. The chairman of the committee shall be appointed by the Club President.
2. Nominating committee – shall submit one candidate for each of the nine elective positions at the October regular monthly meeting.
3. Communications Committee – shall publish the monthly newsletter “Transmitter” and maintain the club web page. The chairman shall be the editor.

V. Elections

- A. Nomination for officers and board members shall be opened at the regular monthly meeting in September and closed at the regular monthly meeting in October. One nomination for each officer and six nominations for the board shall be submitted by the nominating committee. Additional candidates may be nominated by the membership.
- B. The Membership Chairman shall prepare a mail-in ballot for the October Transmitter. The ballot shall list each position and the nominees and shall provide a place for write in candidates.
- C. The election of officers and board members shall be held at the regular monthly meeting in November. The votes shall be counted and the results announced immediately following the meeting.
- D. The candidate receiving the highest number of votes shall be elected to each officer position and the six board candidates receiving the highest number of votes shall be elected to the board.
- E. If a vacancy occurs it shall be filled by special election. Nominations shall be made by the membership at the first regular monthly meeting following the vacancy and the election held at the next following regular monthly meeting.

VI. Member Meetings

- A. The regular monthly meeting shall be held on the third Thursday of the month, January through November at 7:30 PM. The annual meeting in December may be held on a different day as it is usually combined with a banquet.
- B. Special meetings may be called by a majority vote of the board of directors.
- C. Meetings shall be conducted in accordance with the governing documents of the club which have the following order of precedence: Constitution, By-Laws and Standing Rules.
- D. The entire Board of Directors shall meet every month.

VII. Standing Rules

There shall be a set of Standing Rules which establish operating policies and flying site rules.

Amendments

The By-Laws may be changed by amendment. The proposed amendment shall be read at one regular monthly meeting and shall be published in the monthly newsletter and shall be voted upon at the next monthly meeting. The proposed amendment must be accepted by two-thirds of the members present and voting at said meeting.